

EAST HAMPSHIRE DISTRICT COUNCIL

Local Government (Miscellaneous Provisions) Act 1976

APPLICATION FOR THE GRANT / RENEWAL / TRANSFER OF A PRIVATE HIRE OPERATORS LICENCE

Official Use:

Operator Number	Fee	Receipt No	Received by
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Please complete this form and send it, together with the appropriate fee to the following address. New applicants to complete all sections. Renewal applicants to complete Sections A and C and if there have been any changes from the previous application they are to be entered in Section B.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Please note that the Council may provide information submitted on any application form for a licence or permission to other statutory authorities, such as the Department of Culture, Media and Sport (DCMS), Her Majesty's Revenue and Customs (HMRC) and, in the case of application under the Gambling Act 2005, the Gambling Commission.

The Licensing Office, East Hampshire District Council, Penns Place, Petersfield, Hampshire GU34 4EX

SECTION A (To be completed in all cases)

1. Surname.....Mr/Mrs/Ms

First NamesDate of Birth

2. Address

.....Post Code.....

Home Tel.No.Work Tel.No.....

3. Trading Name Limited Company: Yes/No

4. Part Proprietors/Other Persons with an interest in the business:

(i) Name (ii) Name

Address Address

.....

(In the case of renewals only) I declare that the particulars contained in my previous application remain unchanged except as set out below:

.....signature

SECTION B (to be completed by all new applicants and renewal applicants to complete as necessary to notify any changes from previous application)

5. Please give details of two persons who are supplying references. They should be persons of standing in the community, should not be close relatives, and should not be involved in the Hackney Carriage or Private Hire trade.

(i) Name (ii) Name

Address Address

.....

Occupation

Occupation

Tel.No.

Tel.No.

6. Are you licensed with EHDC as a Dual Hackney Carriage/ Private Hire vehicle driver? Yes/No

If 'YES' please give Driver Number CD..... If 'NO' Please complete a Criminal Records Bureau (CRB) disclosure form. You will need to make an appointment to attend these offices bringing in three pieces of identification, as specified in the guidance notes, and the appropriate fee. The disclosure requested is a Standard Disclosure.

6. Address from which it is intended to carry on the business

7. Description of any trade or business carried on by the applicant(s) before this application

8. Details of any previous "taxi" related licence application(s), to this Authority or any other, and result(s)

9. Details of suspension or revocation of any previous "taxi" related licence

10. Has planning permission been obtained in respect of the use of the premises from which it is intended to carry out the business? Yes/No

The position regarding planning permission for Private Hire Operations is not straight forward. It is strongly suggested that you establish whether planning permission is required and whether it would be granted before any use commences. Further information can be obtained from East Hampshire District Council's Planning Control section through planning.control@easthants.gov.uk or by telephone 01730 234246

11. Have you advised the Revenues Team of the use of the premises? Yes/No

You are advised to confirm with East Hampshire District Council's Revenues Team as to whether you are required to pay business rates. Further information can be obtained by contacting the Senior Revenues Officer, 01730 234159

12. Is the business VAT registered? Yes/No

13. Details of any criminal convictions or cautions (including motoring offences). Use a separate sheet if necessary

DATE	COURT	OFFENCE	SENTENCE
.....
.....

14. Date you want licence to commence

SECTION C (To be completed in all cases)

I/We enclose the sum of £ being the fee payable in respect of this application. (And where applicable the additional fee for the CRB disclosure). Please make cheques payable to East Hampshire District Council

Signed Date

The giving of false information or the omission of correct information may result in the licence being refused or revoked and the local authority reserves the right to make such further enquiries arising out of this application as it considers necessary.