

BUILDING NOTICE The Building Act 1984 BUILDING REGULATIONS

This form is to be filled in by the owner or agent. Please type or use block capitals.
If you are unfamiliar with this form please read the notes on the reverse side or consult the office above.

1 Applicant's details PLEASE MAKE CHEQUES PAYABLE TO EHDC

Name: *(block letters)* _____ (Mr/Mrs/Miss) Agents Name (if any): _____
Address: _____ Address: _____

Post Code: _____ Post Code: _____
Contact Telephone No: _____ Telephone No: _____

2 Proposed work

Number of storeys in building: _____
Date of commencement _____

N.B. Separate written notice must be given not less than 48 hours before work is commenced:

3 Location of building to which work relates
Address of site: _____

4 Use of building
1. If new building or extension please state proposed use: _____
2. If existing building state present use: _____

5 Drainage Mode of: a) Foul drainage Sewer or Other (if Other, please specify)
b) Surface water drainage Mains or Soakaway

6 Charges: NB Please refer to the relevant schedule on the separate 'Guidance Note on Charges'

<p>New houses and flats (Schedule 1) Number of dwelling units _____ Charge £ _____</p> <p>Extensions (Schedule 2)</p> <p>not exceeding 6 square metres <input type="checkbox"/></p> <p>not exceeding 40 square metres <input type="checkbox"/></p> <p>not exceeding 60 square metres <input type="checkbox"/></p> <p>See schedule 3, but minimum charge applies</p> <p>exceeding 60 square metres <input type="checkbox"/></p> <p>Floor Area: _____ Charge £ _____</p>	<p>Attached or detached garage/carport (Schedule 2)</p> <p>not exceeding 40 square metres <input type="checkbox"/></p> <p>not exceeding 60 square metres <input type="checkbox"/></p> <p>Floor area: _____ Charge £ _____</p> <p>Rooms in roof space (Schedule 3) (see Note re. minimum charge)</p> <p>Total Estimated cost £ _____ Charge £ _____</p> <p>Other Work (Schedule 3)</p> <p>Total Estimated cost £ _____ Charge £ _____</p>
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For attached or detached garages exceeding 60 square metres, domestic alterations and work to all commercial premises, charges are based on the estimated cost of the work. **(Schedule 3)**

7 Date: _____ Signed: _____ Applicant/Agent _____

OFFICE USE
XBC

NOTE: In addition to Building Regulations, you may be required to obtain permission under the Town and Country Planning Acts.

PLEASE TURN OVER FOR GUIDANCE NOTES

NOTES

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|-------|--|-----|--|
| 1. | One copy of this notice should be completed and submitted. | 3.2 | whether or not the system is approved by the British Board of Agreement; |
| 2. | Where the proposed work includes the erection of a new building or extension this notice shall be accompanied by the following: | 3.3 | whether or not the installer has been approved by the British Board of Agreement for the provision of that system |
| 2.1 | a block plan to a scale of not less than 1:1250 showing:- | 4. | A charge is payable to contribute towards the cost of site inspections, being a single payment which covers all necessary site visits until satisfactory completion of the work in accordance with the Building Regulations. A Guidance Note on charges is available on request. |
| 2.1.1 | the size and the position of the building, or the building as extended, and its relationship to adjoining boundaries; | 5. | The above notes are for general guidance only, particulars regarding the submission of Building Notices are contained in Regulation 13 of the Building Regulations 2000 and, in respect of fees, in the Building (Local Authority Charges) Regulations 1998. |
| 2.1.2 | the boundaries of the curtilage of the building, or the building as extended, and the size, position and use of every other building or proposed building within that curtilage; | 6. | Further information and advice concerning Building Control and Planning matters may be obtained from your local authority. |
| 2.1.3 | the width and position of any street on or within the boundaries of the curtilage of the building or the building as extended; | | |
| 2.1.4 | the provision to be made for the drainage of the building or extension. | | |
| 3. | Where the proposed work involves the provision of an unvented hot water storage system, this building notice shall be accompanied by a statement as to: | | |
| 3.1 | the name and type of system to be provided; | | |

COMPLETION CERTIFICATE A completion certificate will be issued on satisfactory completion of work.
