

## **Executive Director of Operations**

### **Local Scheme of Delegation**

The Officer Scheme of Delegation is contained within Part 2 – Section G of the Constitution. It sets out the extent of the powers delegated to the Designated Officers and the General Principles which apply to the exercise of all delegated powers relating to officer delegation.

The Officer Scheme operates the cascade principle under which any officer given powers thereunder can further delegate those powers to other officers through a Local Scheme of Delegation.

The Executive Director of Operations delegates those powers vested in them in paragraph 11 Part 2 - Section G of the Constitution to the lead officers of the services shown below.

<b>Officer</b>	<b>Authority</b>
Planning Enforcement Manager and Chief Planning Officer	All functions and responsibilities in relation to: <ul style="list-style-type: none"><li>• Planning Enforcement</li></ul>
Heritage & Arboriculture Manager and Planning and Chief Planning Officer	All functions and responsibilities in relation to: <ul style="list-style-type: none"><li>• Heritage &amp; Arboriculture</li></ul>
Planning Policy Manager and Chief Planning Officer	All functions and responsibilities in relation to: <ul style="list-style-type: none"><li>• Local Plan and strategic planning</li><li>• Neighbourhood Planning</li></ul>
Development Manager and Chief Planning Officer	All functions and responsibilities in relation to: <ul style="list-style-type: none"><li>• The determination of Planning Applications;</li><li>• Any other powers or duties of the Council concerning or related to town and country planning and/or development management and/or infrastructure planning by the local planning authority (which for the avoidance of doubt excludes the Development Manager from planning enforcement matters delegated to the Planning Enforcement Manager and excludes the Development Manager from those functions delegated to the Heritage &amp; Arboriculture Manager, save that the Development Manager may</li></ul>

	<p>authorise works to protected trees independently of the Heritage &amp; Arboriculture Manager); and,</p> <ul style="list-style-type: none"> <li>Any other actions incidental to the foregoing matters.</li> </ul>
Building Control and Chief Planning Officer	<p>All functions and responsibilities in relation to:</p> <ul style="list-style-type: none"> <li>Building Regulation Applications and Enforcement</li> <li>Dangerous Structures</li> <li>Demolition Notices and Initial Notices.</li> </ul>
Building Surveyors	<ul style="list-style-type: none"> <li>Building Regulation Applications</li> <li>Dangerous Structures</li> <li>Demolition Notices and Initial Notices.</li> </ul>
Regeneration & Economy Manager	<p>All functions and responsibilities in relation to:</p> <ul style="list-style-type: none"> <li>Economic Development and Business Support activities</li> <li>Culture and Tourism (Visitor services)</li> <li>Museums</li> <li>Delivery of regeneration programmes</li> <li>Planning Applications (The making of applications for deemed planning permission and listed building consent in relation to Council-owned or other land on which the service is leading a regeneration and economy project, including: - For permission for development under regulations 3 and 4 of the Town and Country Planning General Regulations 1992 in respect of land owned by the Council; and - For permission for development or listed building consent in respect of land not owned by the Council in consultation with the relevant portfolio holder and local ward councillor)</li> </ul>
Corporate Contracts & Partnership Manager	<p>All functions and responsibilities in relation to:</p> <ul style="list-style-type: none"> <li>Waste Collection</li> <li>Recycling</li> <li>Street Cleaning</li> </ul>

	<ul style="list-style-type: none"> <li>• Public Convenience cleaning and operating times</li> <li>• Staffing</li> <li>• The provision of sport and leisure facilities in partnership with a contractor provider</li> </ul>
Property and Facilities Manager	<p>All functions and responsibilities in relation to:</p> <ul style="list-style-type: none"> <li>• Estates management, valuations, development, acquisitions &amp; disposals</li> <li>• Major capital works, repairs and maintenance</li> <li>• Property advice, landlord and tenant, rent &amp; Capital</li> <li>• Acquisitions and Disposals (The power to acquire or dispose of any land or property with a capital value below £100,000 except by use of compulsory powers or in advance of identified requirements).</li> <li>• Leases and Licences (The power to take or grant a lease or licence of any land or property for any period where the rent is less than £100,000 per annum.)</li> </ul>
Strategy Manager - Sustainable Growth	<p>All functions and responsibilities in relation to:</p> <ul style="list-style-type: none"> <li>• Delivery of the council's policies and strategies relating to climate change</li> <li>• Delivery of Climate and Environment reporting from central government</li> </ul>

Signed:



Executive Director of Operations

Dated: 18<sup>th</sup> July 2025