



Community Climate Action Fund 2025

Scoring Matrix

The deadline for the receipt of applications is **11:59am Monday 13th October 2025**.

You will need to apply via a My EHDC Account, which you will be able to set up.

<https://www.easthants.gov.uk/myehdc-account>

Enquiries to climate@easthants.gov.uk

Constitution (please state where in your constitution it states what will happen with remaining funds should the organisation wind up)			Pass/ Fail
Quotations of costs included in application	1 st Quote	2 nd Quote	
			Pass/ Fail
If appropriate, evidence of planning permission (please provide evidence of approval or of it not being needed.)	Approved	Not needed	
			Pass/ Fail
Any other evidence to support your application	1 st Document	2 nd Document	
			Pass/ Fail

Please select which type of grant you are applying for and for how much?:

Capital purchase <i>£1,000 - £20,000</i>		Not Scored
Revenue (ongoing expenditure) <i>Maximum £10,000 per annum for 2 years</i>		Not Scored

Organisation Bank Account Details

Do you have a bank account for your organisation	Yes / No	Pass/ Fail
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The information we collect on this form is necessary to process your grant application. The lawful basis to collect this information is that it is necessary for the performance of the potential contract to which you would be party (i.e. the grant award). We will keep your information on file in line with our retention schedule. You have a number of rights about how your data is used. For more information go to: <https://www.easthants.gov.uk/privacy-policy/your-personal-information/how-long-do-we-keep-your-personal-information>

Applicants Name		Not Scored
Position in Organisation		Not Scored
Organisation name:		Not Scored
Type of Organisation		Not Scored
Address		Not Scored
Email		Not Scored
Telephone		Not Scored
Charity Number (If a registered charity please include charity number)		Not Scored
Overview of what the organisation does:		Pass/Fail

Project details

Project title:		Not Scored
Amount requested if capital:	£	Not Scored
Amount requested if revenue:		Not Scored
	£	Not Scored
	£	Not Scored
	£	Not Scored
Total -		Not Scored
If successful, please name the organisation that will receive and hold the funds:		Not Scored

<p>1</p>	<p>Project description (<i>please provide a detailed description of the project you require funding for</i>):</p>	<p>First:</p> <ul style="list-style-type: none"> • Verify against the CCAF priorities • Pass if it conforms to the priorities for the funding.. • Fail if it does not conform to the priorities for the funding. • Provide commentary in either case <p>Then:</p> <p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum aims. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum aims of the climate action fund describes some details about the project but does not explain wider context .Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; clearly explains the project and puts it in context. Mostly clear some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum aims , no clarification needed</p>
<p>2</p>	<p>When will your project take place and where will it be based? <i>Please provide a postcode and include dates on when the project is planned to start and finish.</i></p>	<p>Pass/Fail</p>

Further Project details

<p>3</p>	<p>Please explain how your project will help to deliver one or all the objectives of the Community Climate Action Fund. The objectives are:</p> <ul style="list-style-type: none"> • Green communities and resilience - Supporting communities to enable climate action and become more climate resilient. • Travel and transport - Improving active travel & sustainable transport options across the district to enable reduced carbon emissions from transport in East Hampshire 	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p>
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	<ul style="list-style-type: none"> • Energy – Supporting communities to reduce energy consumption from the built environment and increased renewable energy generation and storage. • Natural environment – Supporting communities to conserve and enhance the natural environment. 	<p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>
<p>4</p>	<p>Please explain how your project will help to deliver one or all the priorities of the Community Climate Action Fund. The priorities are:</p>	
<p>i)</p>	<p>Carbon reduction</p> <p>a) Please provide an estimate of expected carbon reduction / savings (tCO₂e)</p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>
	<p>b) Is the carbon saving a one-off or will it be ongoing?</p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p>

		<p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>
	<p>c) If ongoing is the saving expected to increase/decrease/remain constant over time?</p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>
<p>ii)</p>	<p>To support adaption response to climate change; What types of adaptation activity will you be aiming to achieve? <i>(Please mention all that apply)</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Awareness raising <input checked="" type="checkbox"/> Flood defence (including surface water management, groundwater flooding) <input checked="" type="checkbox"/> Response to hotter weather <input checked="" type="checkbox"/> Response to increase rainfall / storminess <input checked="" type="checkbox"/> Health impacts <input checked="" type="checkbox"/> Impacts on biodiversity <input checked="" type="checkbox"/> Other (please summarise below) 	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>

<p>iii)</p>	<p>Scope – <i>Please explain who and how many East Hants residents will benefit from your project?</i></p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>
<p>iv)</p>	<p>Deliverability - <i>Please explain how your project will be managed. Please include how you will ensure it will be successful and delivered in a timely way.</i></p> <p>FOR REVENUE ONLY: This could include detailing milestones, which you want to achieve within the project. (If successful, these milestones will be used to monitor your project</p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p> <p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>
<p>v)</p>	<p>Value for money – <i>Please demonstrate how your project will be value for money.</i></p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not meet the minimum objectives. Major concerns.</p>

		<p>2 Poor response, unsatisfactory. Meets the minimum objectives, but does not explain wider context. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; Mostly clear, some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; Goes beyond the minimum objectives. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; Ambitious project which exceeds the minimum objectives. Gives full confidence, no clarification needed.</p>
<p>5</p>	<p>How can you evidence that there is a need for this project? (It is important to include any statistics, consultation, or research you have undertaken to support this answer)</p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. May not stick to the word / space limit. Does not adequately answer the question, some major concerns.</p> <p>2 Poor response, unsatisfactory. Unclear demonstration of need. May not stick to the word / space limit. Requires a lot of further clarification, some concerns.</p> <p>3 Good Satisfactory response; mostly clearly demonstrated there is a need for this project. May stick to the word / space limit some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; clearly explains, and shows evidence as to how there is a need for this project. Minor details of clarification or further detail may be needed, but no concerns.</p> <p>5 Outstanding full and robust response; detailed explanation, and evidence. Gives full confidence. No clarification needed.</p>
<p>6</p>	<p>Please specify the risks associated with the project. This may include financial risks, staff/volunteer risks and/or specific project risks.</p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient risk information provided / very poor, major concerns. Requires a lot of further clarification and information.</p> <p>2 Poor response, unsatisfactory; Requires a lot of further clarification on risk management, some concerns.</p> <p>3 Good, satisfactory response; some further clarifications are needed but no major concerns. Risk management present.</p>

		<p>4 Very Good, robust response; Gives confidence; minor details of clarification or further detail on risk management may be needed.</p> <p>5 Outstanding full and robust response; Gives full confidence; Sticks to the word / space limit, no further clarification is needed. Full risk management plan provided.</p>
7	<p>How will you monitor and evaluate the success of your project? <i>This should include detail of how you will track the project and how you will be able to assess whether the project has met its objectives.</i></p>	<p>Grade and score and commentary alongside: Scores range from 1-5 (1 = Low, 5 = High)</p> <p>1 Insufficient information provided / very poor. Does not adequately answer the question, some major concerns. Requires a lot of further clarification and information on how project will be monitored and evaluated.</p> <p>2 Poor response, unsatisfactory; Requires a lot of further clarification, some concerns.</p> <p>3 Good, satisfactory response; some further clarifications are needed but no major concerns.</p> <p>4 Very Good, robust response; response provided is clear as to how the project will be managed, gives confidence, minor details of clarification or further detail may be needed.</p> <p>5 Outstanding full and robust response; Full monitoring and evaluating process in place, gives full confidence; no further clarification is needed.</p>
8	<p>I) Do you have permission from the landowner/building owner for your project to take place?</p>	Pass/Fail
	<p>II) Does your project require planning permission or any other consents?</p>	Pass/Fail
	<p>III) <i>If you are a tenant with a lease, please state the expiry date of your lease?</i></p>	Pass/Fail
9 i)	<p><u>FOR REVENUE PROJECTS ONLY:</u> How will this project continue to be funded following the end of this grant? (If approved)</p>	Pass/Fail

9 ii)	FOR CAPITAL PROJECTS ONLY: If you are applying for funding for a permanent structure or facility, what plans have you made for future maintenance and management?		Pass / Fail
10	Is there anything else you would like to tell us about your project / organisation?		Not Scored
11	Does your organisation have the following documents? If so, please state when these documents were last updated/adopted:		Not Scored
	Safeguarding policy:	Safeguarding policy last updated:	Not Scored
	Equality & diversity policy:	Equality & diversity policy last updated:	Not Scored
	Public liability insurance:	Public liability insurance last updated:	Not Scored
	Employers liability insurance:	Employers liability insurance last updated:	Not Scored
	Health & Safety policy:	Health & Safety policy:	Not Scored
	Does your organisation work with children or vulnerable adults?		Not Scored
	If it does, but you do not currently have a safeguarding policy in place, you will need to contact our Safeguarding Lead (safeguarding@easthants.gov.uk) regarding adopting one in line with the Council's.		Not Scored



Finance details

12	<p>Have you applied for/been awarded any match-funding that will also go towards this above project? <i>If yes, please provide details (please note match funding does not have to be financial, it could be volunteer time etc)</i></p>	<p>TBC 0 to 3 none, limited, reasonable, good Grade and score and commentary alongside: Scores range from 0-3 (0 = none, 3 = good) 0 none, no score 1 Limited response 2 Reasonable response. 3 Good response</p>
13	<p>Has your organisation has received funding from EHDC in the last 2 years for this or other projects? <i>If yes, please provide full details:</i></p>	<p>Not scored</p>

Please use the tables below to list the expenditure expected for this specific project.

<p>Actual cost of project: Please list costs below (Copies of receipts/invoices will be required if successful)</p>	<p>Amount</p>	<p>Not Scored</p>
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Community Climate Action Fund – application form

Total cost of project:		

List all sources of income and amounts (<i>Match funding</i>):	Amount
Total funding:	
Surplus/Shortfall:	