



Community Climate Action Fund 2025

Application Form

The deadline for the receipt of applications is **12pm Monday 13th October 2025**.

You will need to apply via a My EHDC Account, which you will be able to set up.

<https://www.easthants.gov.uk/myehdc-account>

Enquiries to climate@easthants.gov.uk

Before completing this application form, **please read the funding guidance notes** to ensure your project is eligible.

The Fund will support new projects that will benefit the wider community and encourage education on the response to climate change. Other key considerations are community involvement and the projects potential for long term, tangible environmental benefit and provide positive change.

Throughout your application, please try and demonstrate with evidence how your project aligns with the following:

- Carbon Savings
- Scope- how many residents does it support
- Deliverability
- Value for Money
- Deliver against EHDC Corporate Objectives and the Climate and Environment Strategy. (Strategies can be found here: <https://www.easthants.gov.uk/our-organisation/performance-and-strategy>)

For your application to be considered you MUST include a copy of the following documents/information when you submit your application, please indicate below that you have provided the documents.

Please select which type of grant you are applying for and for how much?:

Capital purchase £1,000 - £20,000	
Revenue (ongoing expenditure)	

Organisation Bank Account Details

Do you have a bank account for your organisation	Yes / No
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The information we collect on this form is necessary to process your grant application. The lawful basis to collect this information is that it is necessary for the performance of the potential contract to which you would be party (i.e. the grant award). We will keep your information on file in line with our retention schedule. You have a number of rights about how your data is used. For more information go to:

<https://www.easthants.gov.uk/privacy-policy/your-personal-information/how-long-do-we-keep-your-personal-information>

Applicants Name	
Position in Organisation	
Organisation name (<i>who will be receiving the funds</i>):	
Type of Organisation	
Address	
Email	
Telephone	
Charity Number (<i>If a registered charity please include charity number</i>)	
Overview of what the organisation does:	

Project details

Project title:			
Amount requested if capital:	£		
Amount requested if revenue:			Total -
	£	£	£

1	Project description (<i>please provide a <u>detailed</u> description of the project you require funding for</i>):
2	When will your project take place and where will it be based? <i>Please provide a postcode and include dates on when the project is planned to start and finish.</i>

1	Project description (<i>please provide a <u>detailed</u> description of the project you require funding for</i>):
2	When will your project take place and where will it be based? <i>Please provide a postcode and include dates on when the project is planned to start and finish.</i>
3	<p>Please explain how your project will help to deliver one or more of the objectives of the Community Climate Action Fund. The objectives are:</p> <ul style="list-style-type: none"> • <u>Green communities and resilience</u> - Supporting communities to enable climate action and become more climate resilient. • <u>Travel and transport</u> - Improving active travel & sustainable transport options across the district to enable reduced carbon emissions from transport in East Hampshire • <u>Energy</u> – Supporting communities to reduce energy consumption from the built environment and increased renewable energy generation and storage. • <u>Natural environment</u> – Supporting communities to conserve and enhance the natural environment.
4	Please explain how your project will help to deliver one or all the priorities of the Community Climate Action Fund. The priorities are:
i)	Carbon reduction
	a) Please provide an estimate of expected carbon reduction / savings (tCO₂e) - <i>Please advise source of information or how this was calculated?</i>
	b) Is the carbon saving a one-off or will it be ongoing?
	c) If ongoing is the saving expected to increase/decrease/remains constant over time?
ii)	<p>To support adaption response to climate change; What types of adaptation activity will you be aiming to achieve? <i>(Please mention all that apply)</i></p> <ul style="list-style-type: none"> • Awareness raising • Flood defence (including surface water management, groundwater flooding) • Response to hotter weather • Response to increase rainfall / storminess • Health impacts

	<ul style="list-style-type: none"> • Impacts on biodiversity • Other (please summarise below)
iii)	Scope – Please explain who and how many East Hants residents will benefit from your project?
iv)	Deliverability - Please explain how your project will be managed. Please include how you will ensure it will be successful and delivered in a timely way. FOR REVENUE ONLY: This could include detailing milestones, which you want to achieve within the project. (If successful, these milestones will be used to monitor your project)
5	How can you evidence that there is a need for this project? (It is important to include any statistics, consultation, or research you have undertaken to support this answer)
6	Please specify the risks associated with the project. This may include financial risks, staff/volunteer risks and/or specific project risks.
7	How will you monitor and evaluate the success of your project? This should include detail of how you will track the project and how you will be able to assess whether the project has met its objectives.
8	I) Do you have permission from the landowner/building owner for your project to take place?
	II) Does your project require planning permission or any other consents?
	III) If you are a tenant with a lease, please state the expiry date of your lease?
9 i)	FOR REVENUE PROJECTS ONLY: How will this project continue to be funded following the end of this grant? (If approved)
9 ii)	FOR CAPITAL PROJECTS ONLY: If you are applying for funding for a permanent structure or facility, what plans have you made for future maintenance and management?
10	Is there anything else you would like to tell us about your project / organisation?



Finance details

12	Have you applied for/been awarded any match-funding that will also go towards this above project? <i>If yes, please provide details (please note match funding does not have to be financial, it could be volunteer time etc)</i>
13	Has your organisation has received funding from EHDC in the last 2 years for this or other projects? <i>If yes, please provide full details:</i>

Please use the tables below to list the expenditure expected for this specific project.

Actual cost of project: Please list costs below (<i>Copies of receipts/invoices will be required if successful</i>)	Amount

Total cost of project:	

List all sources of income and amounts (Match funding):	Amount
Total funding:	
Surplus/Shortfall:	

Please ensure you have provided the following information. Failure to do so may result in your application not being accepted.

Constitution (please state where in your constitution it states what will happen with remaining funds should the organisation wind up)		
Quotations of costs included in application	1 st Quote	2 nd Quote
If appropriate, evidence of planning permission (please provide evidence of approval or of it not being needed.)	Approved	Not needed
Any other evidence to support your application	1 st Document	2 nd Document

Can you confirm that this project does not constitute a subsidy (see guidance notes / FAQ's for more detail)	Yes / No?
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Does your organisation have the following documents? If so, please state when these documents were last updated/adopted:			
Safeguarding policy:		Safeguarding policy last updated:	
Equality & diversity policy:		Equality & diversity policy last updated:	
Public liability insurance:		Public liability insurance last updated:	
Employers liability insurance:		Employers liability insurance last updated:	
Health & Safety policy:		Health & Safety policy:	
Does your organisation work with children or vulnerable adults?			
<p>If it does, but you do not currently have a safeguarding policy in place, you will need to contact our Safeguarding Lead (safeguarding@easthants.gov.uk) regarding adopting one in line with the Council's.</p>			

Declaration

	<p>I confirm that, to the best of my knowledge and belief, all the information contained in this application form is true and correct, and the fund criteria has been met.</p> <p>I understand that you may ask for additional information at any stage of the application process.</p>
	<p>I certify that all the information given in this form is correct and that any grant money received from East Hampshire District Council will be used for the purposes stated in this form.</p> <p>East Hampshire District Council reserves the right to reclaim any grant not used for the purposes stated on this form.</p> <p>If the organisation is wound up and there is unspent EHDC SCF money, the funds will be returned to EHDC.</p> <p>The project needs to be started within 12 months of receiving the funds.</p>
	<p>If successful, I agree to complete a monitoring form to detail the outcomes of the project when requested.</p> <p>Please note that the failure to complete a monitoring form for a project may preclude the awarding of future Community Grant schemes to your organisation.</p>

Please note, it is the applicant's responsibility to ensure all required permissions and approvals are in place prior to their project commencing.

Signature	
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Name	
Date	
Position	

At the end of the application process please state below if you are happy for us to keep your contact details. We will only email you if we have information, we believe is relevant or your organisation would find useful. We may also use the list to contact people on an individual basis depending on the nature of the enquiry, for example to request some advice or information that will help with our work.

If anyone else within the Council wishes to use any of the contacts, we will email you first to ask if you are happy for us to share your contact details with them, as well as the reason behind the request, this may include East Hampshire District Councillors.

<i>I am happy for you to keep my contact details</i>	
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Submitting your application

PLEASE ENSURE YOU ENCLOSE A COPY OF YOUR CONSTITUTION, ORGANISATION BANK ACCOUNT, QUOTATIONS FOR COSTS AND ANY OTHER ADDITIONAL EVIDENCE WHEN YOU SUBMIT YOUR APPLICATION TO ENSURE YOUR APPLICATION CAN BE PROCESSED.

Please submit this application form and supporting information by 12pm Monday 13th October 2025.